



Bright Future with Outstanding Expertise

Organiser

香港房屋經理學會
The Hong Kong Institute of Housing

1988年創會 Established in 1988
1997年按香港法例第507章成立 Incorporated in 1997 under Cap. 507, Law of Hong Kong

8 April 2020

Nominations Open

15 July 2020

Nominations Close

10 August 2020

Finalists Announcement

25 September 2020

Finalists Presentation to Jury Panel

4 November 2020

Awards Presentation Ceremony



Housing managers have been working behind the scene to enhance a harmonious and well-managed living and working environment for all local citizens over the years. Outstanding housing managers should be recognised and made known to a wider public. With this in mind, HKIH launches the first-ever HKIH Elite Awards to reward and also to recognise professionalism of our members and other industry practitioners. By bringing together leading corporate executives, professional and academic institutions, as well as industry leaders, the HKIH Elite Awards 2020 offers an excellent opportunity for local property management professional individuals and teams to be recognised for their achievement and contribution.

Nominations open

8 April 2020 (Wednesday)

Nominations close

12:00 noon, 15 July 2020 (Wednesday)

Awards Presentation Ceremony

Date: 4 November 2020 (Wednesday)

Time: 16:00 – 18:00

Venue: Theatre 2, The Hong Kong Convention and Exhibition Centre, 1 Expo Drive, Wan Chai, Hong Kong

Gold Sponsor:



Silver Sponsor:



Bronze Sponsors:



Supporting Organisations:



AWARD CATEGORIES

HKIH Elite Awards 2020 is open for nominations with the following categories:

1

OUTSTANDING MANAGER

1) OUTSTANDING MANAGER

- This award category recognises the industry’s managers who exhibit autonomy, responsibilities, leadership, and professional managerial qualities.
- The nominee should have at least 10 years of supervisory and managerial experience in the local property management field by 30 Apr 2020.
- The nominee must be a Corporate Member of HKIH (F.H.K.I.H. or M.H.K.I.H.) or be in the application process to become a Corporate Member of HKIH.
- The submission should be based on a project or case study of the nominee’s career nature under one of the sub-categories below:
 - **Private Housing:** The property portfolio managed by the nominee is privately owned:
 - a) Residential: The property portfolio managed by the nominee must be a building or an estate that is used mainly for dwelling purposes.
 - b) Non-residential: The property portfolio managed by the nominee is not for dwelling purposes.
 - **Public Housing:** The property portfolio managed by the nominee is owned or operated by the government and exist to provide services for the public such as schools, hospitals, institutions, municipal services building, public rental housing, and properties under various Housing Schemes launched by the Hong Kong Housing Authority/Hong Kong Housing Society and managed by the Hong Kong Housing Authority/Hong Kong Housing Society or her Agent.

2

OUTSTANDING OFFICER

2) OUTSTANDING OFFICER

- This award category recognises the industry’s officers who exude passion, initiative, social adaptability, and effective intelligence.
- The nominee should have at least 2 years of relevant local property management experience by 30 Apr 2020.
- This award category is open for nomination for all individuals. The nominee can be a non-HKIH member.
- The submission should be based on a project or case study of the nominee’s career nature under one of the sub-categories below:
 - **Private Housing:** The property portfolio managed by the nominee is privately owned:
 - a) Residential: The property portfolio managed by the nominee must be a building or an estate that is used mainly for dwelling purposes.
 - b) Non-residential: The property portfolio managed by the nominee is not for dwelling purposes.
 - **Public Housing:** The property portfolio managed by the nominee is owned or operated by the government and exist to provide services for the public such as schools, hospitals, institutions, municipal services building, public rental housing, and properties under various Housing Schemes launched by the Hong Kong Housing Authority/Hong Kong Housing Society and managed by the Hong Kong Housing Authority/Hong Kong Housing Society or her Agents.

3

OUTSTANDING TEAM

3) OUTSTANDING TEAM

- This award category recognises the teams who showcase exemplary projects that demonstrate excellent teamwork within the same portfolio. Teams should employ collaborative working methods in achieving the designated goals.
- The submission of each team can be based on more than 1 project or case study.
- This award category is open for nomination for all teams. Team members can be non-HKIH members.
- The project(s) or case study/case studies must be conducted within 1 May 2018 to 30 April 2020, under one of the sub-categories below:
 - **Private Housing:** The property portfolio managed by the nominee is privately owned.
 - a) Residential: The property portfolio that managed by the nominee must be a building or an estate used mainly for dwelling purposes.
 - b) Non-residential: The property portfolio managed by the nominee is not for dwelling purposes.
 - **Public Housing:** The property portfolio managed by the nominee is owned or operated by the government and exist to provide services for the public such as schools, hospitals, institutions, municipal services building, public rental housing, and properties under various Housing Schemes launched by the Hong Kong Housing Authority/Hong Kong Housing Society and managed by the Hong Kong Housing Authority/Hong Kong Housing Society or her Agents.

4

BEST CRISIS MANAGEMENT TEAM

4) BEST CRISIS MANAGEMENT TEAM

- This award category recognises the teams that have solved critical crisis diligently and effectively.
- The submission for each team must be based on 1 project or case study.
- This award category is open for nomination for all teams. Team members can be non-HKIH members.
- The project or case study must be conducted within 1 May 2018 to 30 April 2020.

5

BEST INNOVATIVE IDEA

5) BEST INNOVATIVE IDEA

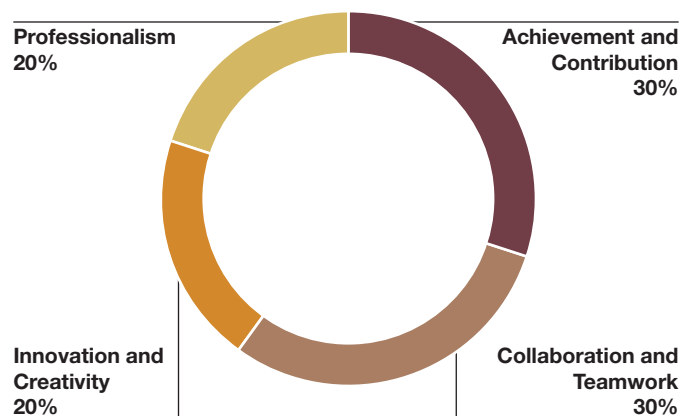
- This award category recognises individuals or teams that have developed and applied the most innovative approach to overcoming one or more property management challenges.
- Nominated individuals or team members can be non-HKIH member(s).
- The nominee should demonstrate a new and unique technique/process from emerging/existing technologies to create new/improved products, tools or services leading to long-term better-built outcomes for the property management profession.
- The submission must be based on 1 project or case study.
- The project or case study must be conducted within 1 May 2018 to 30 April 2020.

AWARD TYPES

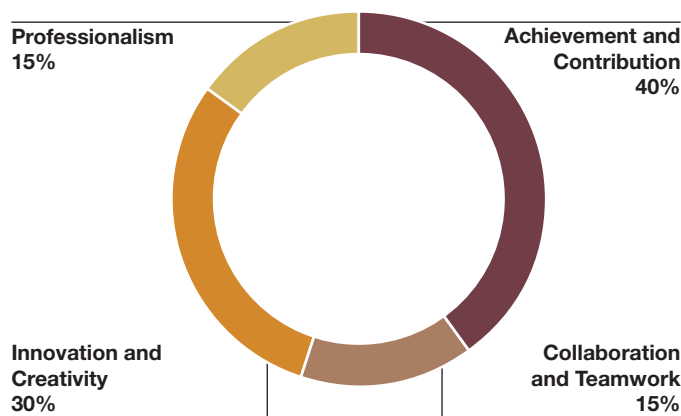
Award Type	Description
Grand Awards	There will be a Grand Award Winner(s) for each nomination category. This is the highest recognition to individuals or teams at the category level.
Excellence Awards	There will be a recognition of Excellence Award(s) for each sub-category. This is the highest recognition to individuals or teams at the sub-category level.
Merits	<p>There will be recognition of Merit(s) for each nomination that has been passed in the first screening and has been accepted by the Jury Panel after the presentation.</p> <p>* A finalist's qualification will be disqualified if the nominated individual or the project team is unable to conduct a presentation to the jury panel.</p>

CRITERIA WEIGHTING

Award Categories 1 – 4



Award Category 5



JUDGING CRITERIA

Benchmark judging criteria (applies to all award categories)

The jury will consider:

Achievement and Contribution

- Recognising outstanding performance and achievement with a contribution to the profession and community.
- Demonstrating a commitment to improving oneself continuously.

Collaboration and Teamwork

- Being able to coordinate and lead teams for ongoing development.

Innovation and Creativity

- Generating new ideas by approaching problems or existing practices in innovative, creative and effective ways, i.e. with a useful and actionable approach.

Professionalism

- Demonstrating the strategic knowledge or well-rounded professional expertise in major core functions, such as property & facility management, environment, building services, finance & asset management, HR management and legal.
- Presenting as a role model and exhibiting advancement potential to executive level.

Additional criteria for Award Categories 1 and 2

In addition to the benchmark criteria, the jury will also consider:

Achievement and Contribution

- Demonstrating social responsibility and ethics
- Demonstrating respectfulness from subordinates (Manager)/Supportiveness from the team (Officer)
- Demonstrating a commitment to nurturing the next generation (Manager)/Diligent performance (Officer)

Additional criteria for Award Category 3

In addition to the benchmark criteria, the jury will also consider:

Collaboration and Teamwork

- Effective coordination of skillsets among team members and with stakeholders
- Demonstrate how to minimise abortive works and improve efficiency
- Demonstrate good team spirit

Additional criteria for Award Category 4

In addition to the benchmark criteria, the jury will also consider:

Collaboration and Teamwork

- What were the unique challenges? Success can be measured according to the affected area, recovery time, cost-saving, safety, damages, complexity, market reputation, consequences, media feedback, etc.
- How did team effort overcome these challenges?
- Resources optimisation – How were resources effectively pulled and utilised to overcome the identified challenges and difficulties against a predefined target/objective?
- Long-term benefits – How to prevent recurrence of the same risk?

Additional criteria for Award Category 5

In addition to the benchmark criteria, the jury will also consider:

Achievement and Contribution

- Illustrate the idea is usable and practical, such as demonstrating how the solution will adequately accommodate different users.
- Showcase how the use of innovative technology help to achieve environmental sustainability (i.e. the ability to continually generate positive outcomes while still achieving sustainable development goals).
- Specifically showcase the ability to:
 - Enhance the productivity and effectiveness of services/facility applications
 - Improve the efficiency/productivity/performance of the property
 - Positively improve user experience (i.e. is the tool user-friendly?)
 - Demonstrate how the idea helps to facilitate cost-effective allocation of resources

Innovation and Creativity

- Demonstrate aspirational solution(s) that is/are distinctive or fundamentally different from existing approaches and with greater lasting effect
- Solution(s) should exhibit:
 - The methodology applied
 - Issue(s) to be addressed
 - Level of feasibility
 - Significant impact

ELIGIBILITY

1. Nomination(s) must be made by a nominator who is the nominee's immediate supervisor or direct department head in the same company/organisation and nominator can be a non-HKIH member. However, the company/organisation should be a member of The Hong Kong Association of Property Management Companies or the Hong Kong Housing Authority/Hong Kong Housing Society.
2. A nominator can nominate more than one nominee.
3. The individual nominee can be nominated for more than one category, e.g. Outstanding Manager & Best Innovative Idea (for individuals), but separate nomination forms should be used.
4. There is no restriction for the individual nominee to be also one of the members of the team who compete for other team categories, i.e. Outstanding Team, Best Crisis Management Team & Best Innovative Idea (for teams).
5. The granting of the final awards is subject to the final approval by HKIH Elite Awards 2020 Organising Committee.
6. HKIH Elite Awards 2020 Organising Committee reserves the ultimate right to make final and binding decisions on the eligibility of all nominations.
7. HKIH Elite Awards 2020 Organising Committee reserves the right not to bestow a recognition if the jurors deem that no nomination is qualified for an award.
8. The juror's decision shall be final for the award assignments.
9. Individuals and teams are required to conduct a presentation to the Jury Panel once they are shortlisted. A finalist's qualification will be disqualified if the individual or team is unable to conduct the presentation.

NOMINATION FEE

No nomination fee is required.

REQUIRED NOMINATION DOCUMENTS AND MATERIALS

Documents and materials stated below should be submitted to the co-ordination office with one set of hard copy and one set of soft copy in a USB thumb drive:

1. Each submission must include a completed nomination form. Forms with incomplete entries will not be accepted.
2. A maximum of 8-page (4MB max in A4 size) submission material in PDF format (including written description, testimonials and supporting documents). All text in the body of the submitted materials must be in 12-point font. The text used in graphics, charts, etc. do not have a font size requirement. You may present graphics, diagrams and photos. If the submission contains more than 8 pages, only the first 8 pages will be put forward as valid materials.
3. A maximum 6 electronic image files showing themselves and their project or case study, if any, (format: ".ai" and ".jpg", with image resolution 350 dpi or above).
4. Company's logo (format: ".ai" and ".jpg", with image resolution 350 dpi or above).

Notes:

1. All nominations must be written in proficient English or Traditional Chinese.
2. HKIH Elite Awards 2020 Organising Committee reserves the right to reproduce, print, or publish the submitted material, in either paper or electronic format, or for any use in association with HKIH activities and periodicals.

NOMINATION DEADLINE & SUBMISSION DETAILS

1. Nomination Deadline:

15 July 2020 (Wednesday) at noon (Hong Kong Time/GMT +8)

(Late submissions will NOT be considered.)

2. Submission Method

Documents and materials need to be delivered to the co-ordination office with details as follows:

HKIH Elite Awards 2020 co-ordination office

Room 1106-08, 11/F, C C Wu Building,

302-308 Hennessy Road,

Wanchai, Hong Kong.

REQUIRED MATERIALS FROM FINALISTS

Materials to be collected once the individual or team is shortlisted as a finalist:

A 20-second video will be obtained from the nominees who entered the finalist round. The video introduces the project and will be displayed at the Awards Presentation Ceremony. **Submission deadline will be mid-October 2020.**

CONTACT US

HKIH Elite Awards 2020 co-ordination office

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